



Training Opportunity

Course Title:	Coaching, Mentoring & Team- Building Skills
Date(s)/Time:	20-21 Jan 2004 8:30 a.m. – 4 p.m.
Location:	Sheraton Hotel, 2100 Bush River Road, Columbia, SC
Tuition:	\$297
Vendor:	National Seminars
Course Manager:	Marsha Samples 256-842-6543 or DSN 788-6543 marsha.samples@us.army.mil
Cancellation Policy	Cancellations are permitted until the registration deadline 5 Jan 2004. Organizations may be charged a fee if they cancel after the deadline.

Who Should Attend:

For Managers, supervisors and team leaders or anyone in a position of authority who must get results through others

Course Description:

A successful manager, supervisor or team leader in today's highly competitive workplace is a lot like the coach of a winning team. You may lack the whistle and the game book, but it's your job to inspire your people to give their all – and to make sure everyone knows the game plan.

You're not yelling directions from the sidelines, but it's still up to you to deal with poor performers and bad attitudes and to referee team disputes. And, it's also your responsibility to mentor team members to help them realize their true potential – to help them grow and succeed.

Winning teams don't just happen, whether they're on the playing field or on the job. High-performing teams are created by skilled leaders who've learned how to motivate, inspire and guide their people to phenomenal success. And now, the same innovative techniques, tools and strategies used by the country's most successful team leaders are available to you in an intensive two-day workshop, Coaching, Mentoring & Team-Building Skills.

Registration Information:

Registration Deadline: 5 Jan 2004

Participants should follow local procedures for securing approval to attend this course. Payment will be made using the government credit card. Your organization's Credit Card Holder should complete and e-mail or fax a payment authorization sheet to Marsha Samples NLT 5 Jan 2004. Click [here](#) for the payment authorization sheet.

Updated Apr 03